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| U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210 | <u>Distribution:</u> A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+; Lab.Com  | <u>Subject:</u> Revision of Appendix A adding Accessibility and Private Lift Technician to National Association of Elevator Contractors National Guidelines for Apprenticeship Standards <u>Code:</u> 400.1 |
| Symbols: DSNIP/LDM | | Action: Immediate |

PURPOSE: To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the revision to Appendix A, to include the occupation Accessibility Private Residence Lift Technician to the National Association of Elevator Contractors National Guidelines for Apprenticeship Standards.

BACKGROUND: This revision of Appendix A, to include the occupation Accessibility Private Residence Lift Technician for the National Association of Elevator Contractors National Guidelines for Apprenticeship Standards, were submitted by Mr. C. Mark Boelhouwer, President, and Ms. Teresa S. Witham, Executive Director of the National Association of Elevator Contractors were approved by the OA Administrator on September 23, 2013. This Work Process Schedule and Related Instruction Outline is a model for developing local apprenticeship programs registered with the OA or a SAA for the occupation of Accessibility and Private Residence Lift Technician.

A suggested Work Process Schedule and Related Instruction Outline are attached.

For contact information on Accessibility and Private Residence Lift Technicians in your area go to: <http://www.naec.org/org/contractors.aspx>.

ACTION: The OA staff should familiarize themselves with this bulletin and the attached Work Process Schedule, as a source for developing apprenticeship standards and/or providing technical assistance.

If you have any questions, please contact Linda D. Mills, Apprenticeship and Training Representative, Division of Standards and National Industry Promotion, at 202-693-3815.

NOTE: This bulletin is being sent via electronic mail.

Attachment

[Work Processes Related Instructions](#)