


U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210	<u>Distribution:</u> A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+; Lab.Com	<u>Subject:</u> New National Guidelines for Apprenticeship Standards for the New Horizons Computer Learning Centers, Inc. <u>Code:</u> 400.1
Symbols: DSNIP/KSL		<u>Action:</u> Immediate

PURPOSE: To inform the OA and the State Apprenticeship Agencies (SAA) staff, Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the approval of new National Guidelines for Apprenticeship Standards for the New Horizons Computer Learning Centers, Inc.

BACKGROUND: These new National Guidelines for Apprenticeship Standards, submitted by Mr. Steve Betzold, National Director of Consumer Sales, Regional Director, on behalf of the New Horizons Computer Learning Centers, Inc., were approved by the OA Administrator on April 18, 2013. These new National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with the OA or an SAA for all the occupations listed in these new National Guidelines for Apprenticeship Standards.

New Horizons Computer Learning Centers, Inc., was a recipient of the Advancing Registered Apprenticeship into the 21st Century Collaborating for Success Grants.

ACTION: The OA staff should familiarize themselves with this bulletin. A copy of the new National Guidelines for Apprenticeship Standards and the Work Process Schedule and Related Instruction Outlines are attached.

If you have any questions, please contact Kenneth Lemberg, Apprenticeship and Training Representative, Division of Standards and National Industry Promotion, at 202-693-3836.

NOTE: This bulletin is being sent via electronic mail.

Attachments

[New Horizons Certifications Page](#)

[New Horizons Standards of Apprentice](#)

[New Horizons Appendix A](#)

[Appendix B Apprenticeship Agreement](#)

[Appendix C Affirmative Action](#)

[Appendix D Qualifications and Election Procedures](#)