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| OFFICE OF APPRENTICESHIP  BULLETIN | **NO.**  2022-80 |
| **DATE**  May 6, 2022 |

**TO:** NATIONAL APPRENTICESHIP SYSTEM STAKEHOLDERS

OFFICE OF APPRENTICESHIP STAFF

STATE APPRENTICESHIP AGENCIES

**FROM:** JOHN V. LADD /s/

Administrator, Office of Apprenticeship

**SUBJECT:** Revision to Appendix A National Guidelines for Apprenticeship Standards for CompTIA

1. **Purpose.** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of a revision to Appendix A to include the occupation listed below to CompTIA’s National Guidelines for Apprenticeship Standards.
2. **Action Requested.** The OA staff should familiarize themselves with this bulletin. A copy of the Work Process Schedule and Related Instruction Outline are attached.
3. **Summary and Background.**
   1. Summary – This revision to Appendix A, to National Guideline Standards for Apprenticeship, was submitted by Mr. Todd Thibodeaux, President/Chief Executive Officer, on behalf of CompTIA, was processed by Hughes McLean and approved by the OA Administrator on April 26, 2022.
   2. Background –

***NGS Background -*** National Guideline Standards for Apprenticeship are programs that are recognized by OA on a national basis and that consist of occupational standards which: (1) are developed and sponsored by an employer, national trade or industry organization, labor organization, educational institution, or consortium; (2) are demonstrably national or multi-State in their design, suitability, and scope based on consideration of the National Program Standards criteria (detailed below); and (3) comply with the regulatory requirements contained in 29 CFR Part 29 and 29 CFR Part 30.

1. **Revision to Appendix A.** This revision to Appendix A, to the National Guidelines for Apprenticeship Standards for CompTIA is for the following occupation:

Data Analyst

O\*NET-SOC Code: 15-2041.00

RAPIDS Code: 2099CB

Type of Training: Competency-based

1. **Inquiries.** If you have any questions, please contact William Kraus, Deputy Regional Director, Region 3, at (404) 980-7355.
2. **Attachments.**

