BULLETIN 2020-103 August 17, 2020

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| U.S. Department of LaborEmployment and Training Administration, Office of Apprenticeship (OA) Washington, D.C. 20210 | Distribution:A-541 HdqtrsA-544 All Field TechA-547 SD+RD+SAA+; Lab.Com | Subject: Revision to an Existing Apprenticeable Occupation: Workforce Development SpecialistCode: 200.1  |
| Symbols: DRAP/KAJ | Action: Immediate |
| **PURPOSE:** To inform the staff of OA, State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors, and other Registered Apprenticeship partners of a revision to an existing apprenticeable occupation: Workforce Development Specialist O\*NET-SOC CODE: 13-1151.00 RAPIDS CODE: 2042CB**BACKGROUND:** The occupation Workforce Development Specialist was submitted by Ms. Christina Arnone, Senior Program Manager HR, on behalf of T-Mobile Corporation for apprenticeability determination for a revision to the apprenticeship training approach from time-based to competency-based. This revision was approved by the OA Administrator on August 10, 2020.Workforce Development Specialist performs the duties of: * Coordinate with any trainers, facilitators or interns working with workforce development to ensure streamlined service delivery and to track clients; and
* Works with customers to complete individual training plans, engage employer placement contacts and counseling.

**ACTION:** OA staff should familiarize themselves with this bulletin and the attached Work Process Schedule and Related Instruction Outline, as a source for developing apprenticeship standards and/or providing technical assistance. If you have any questions, please, contact Kirk Jefferson, Program Analyst at, 202-693-3399.**NOTE:** This bulletin is being sent via electronic mail.Attachment |