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U.S. Department Of Labor Employment and Training Administration Office of Apprenticeship Training, Employer and Labor Services (OATELS)	Distribution:  A-541 Headquarters A-544 All Field Tech A-547 SD+RD SAC+; Lab. Com	Subject: Issuance of New "Certificate of Training" for Approved Programs and Occupations  Code: 200
Washington, D.C. 20210		
Symbols: DSNIP/JLP		Action: Immediate

Date: September 2, 2004

<u>PURPOSE</u>: To inform the Office of Apprenticeship Training, Employer and Labor Services (OATELS) and Bureau of Apprenticeship and Training (BAT) field staff of a new "Certificate of Training" for career lattice approved occupations and program sponsors.

**BACKGROUND:** On August 18, 2004, the OATELS formally approved the attached "Certificate of Training" for individually recognized occupations and sponsors that have received prior approval for recognition by the OATELS Administrator.

On April 21, 2004 under Bulletin 2004-11, OATELS approved the first Career Lattice apprenticeship occupation for the healthcare industry. The attached "Certificate of Training" is approved for issuance to those individual apprentices who complete Levels 1, 2 and/or 4 of the Certified Nursing Assistant competency-based career lattice occupation. As other new and emerging and high-growth industries evolve, developing occupations within those industries will also be considered for approval of the new Certificate of Training.

<u>ACTION:</u> Intermediate and post-apprenticeship recognition of training will be approved for those occupations which have been submitted to and approved by the Administrator. All field staff are advised that the issuance of these certificates are only for recognized Career Lattice occupations. This will include both new and amended existing occupations submitted to the OATELS Administrator for recognition.

Only those program sponsors and Career Lattice recognized occupations that have been approved by the OATELS Administrator will be eligible for issuance of a "Certificate of Training".

NOTE: This Bulletin is being sent via Electronic Mail (e-mail).

Attachments

## **CNA CERTIFICATE OF TRAINING**

**LEVELS 1-4** 

